



<b>Name of Supply worker</b>	
<b>School Name and address details</b>	

Day	Date	Year Group/Subject	AM	PM	FULL DAY
Mon					
Tues					
Wed					
Thurs					
Fri					
<b>Total Days</b>					

<u><b>AWR</b></u>		
If you have completed any other work at the above named school through any other means since 1 <sup>st</sup> October 2011 – please complete below; It is essential that you provide School House with this information as it will be used to determine your week 12 equal rights in line with AWR		
Date	Role (Teacher / TA)	Other Agency (YES/NO)

I certify that the above worker has worked the hours /days as stated above satisfactorily and that by signing this time sheet I am agreeing to School House Recruitment's Terms and Conditions of Business	
Schools Authorised Signature:	Position :
Please print name:	Date:
Teacher's signature	Date

**Note to Teachers**

To ensure payment for the following Friday you will need to return your timesheet to us by no later than the close of business the following Monday.

**WE ARE UNABLE TO PROCESS YOUR PAYMENT IF THE TIMESHEET HASN'T BEEN SIGNED BY A SCHOOL REPRESENTATIVE**

You can return your timesheet by fax, post, or scanning and emailing it to the contact details at the bottom of the page:

School House Recruitment Ltd, Stockton Business Centre, 70-74 Brunswick Street  
Stockton TS18 1DW, Tel: 08000 407 467 Fax: 01642 345279,  
email : payroll@schoolhouserecruitment.co.uk